



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
December 6, 2022 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL)

Councilmembers:

Mayor Eric Onisko (via Zoom)
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
City Engineer Ken Gill
Communications Specialist Mary Ricker
Community & Economic Development Director Jae Hill
Police Chief Carole Beason

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Deputy Mayor Schmit
Roll Call: City Clerk Nault – All Present

LATE CHANGES TO THE AGENDA

1. Business Agenda – Delete Item No. 1 – Public Hearing Ordinance No. 1997-1122

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 107793 through 107795 in the total amount of \$16,483.59
2. Vouchers numbered APA001598 through APA001640 in the total amount of \$222,160.02
3. Vouchers numbered 107798 through 107804 in the total amount of \$47,822.95
4. Vouchers numbered APA001641 through APA001697 in the total amount of \$507,870.71
5. Payroll warrants numbered 3923 and 9583 through 9624 and 9626 through 9735. Warrants 107690 through 107709 in the amount of \$919,539.41
6. Payroll warrants numbered 3924 and 9736 through 9776 and 9777 through 9884. Warrants 107772 through 107791 in the amount of \$882,335.23
7. Minutes:
 - Business Meeting of October 4, 2022
 - Business Meeting of November 1, 2022
 - Study Session of November 8, 2022

A motion was made by Councilmember McDowell and seconded by Councilmember Schirman to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. Pacific Coast Shellfish Growers Association – Presented by Samantha Klein

Ms. Klein provided an overview of the Pacific Coast Shellfish Growers Association's operations and programs.

2. Great Bend Center for Music LTAC Report – Presented by Matthew Melendez

Mr. Melendez provided an LTAC report on The Great Bend Center for Music chorale presentation “Vivaldi Gloria.”

GENERAL PUBLIC COMMENT

In-Person:

Dean Jewett
Athena Ayers
Terri Drexler

Zoom:

Colleen Carmichael

BUSINESS AGENDA

1. ~~Public Hearing Ordinance No. 1997-1122 Water Comp Plan Adoption – Presented by City Engineer Ken Gill~~

2. Resolution No. 1249-1122 DOC Grant Acceptance for Well 1 Rehab – Presented by City Engineer Ken Gill

City Engineer Gill provided an overview of a funding agreement that is necessary in order to receive grant reimbursement funding. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution 1249-1122 on the January 3, 2023 City Council action agenda for further consideration. Passed.

3. Resolution No. 1250-1122 DOC Well 1 Rehab Design Contract Amendment No. 3 – Presented by City Engineer Ken Gill

City Engineer Gill reviewed a contract amendment. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1250-1122 on the January 3, 2023 City Council action agenda for further consideration. Passed.

4. Resolution No. 1251-1122 DOC Grant Acceptance for WWTP Reclaimed Tank – Presented by City Engineer Ken Gill

City Engineer Gill reviewed a funding agreement that is necessary in order to receive grant reimbursement funding. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to place Resolution No. 1251-1122 on the January 3, 2023 City Council action agenda for further consideration. Passed.

5. Resolution No. 1252-1122 WWTP Reclaimed Tank Design Contract Amendment No. 2 – Presented by City Engineer Ken Gill

City Engineer Gill reviewed a contract amendment. No discussion. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember McDowell to place Resolution No. 1252-1122 on the January 3, 2023 City Council action agenda for further consideration. Passed.

ACTION AGENDA

1. Community Calendar Policy – Presented by Communications Specialist Mary Ricker

Communications Specialist Ricker discussed a community calendar policy that can be used to access community event information. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to adopt the Community Calendar Policy as presented. Passed.

2. Ordinance No. 1995-1022 Updates to SMC-Code Enforcement – Presented by Community & Economic Development Director Jae Hill

Community & Economic Development Director Hill discussed updates to the Shelton Municipal Code. Discussion followed. No public comment. City Clerk Nault provided a reading of Ordinance No.1995-1022.

A motion was made by Councilmember Gutierrez and seconded by Mayor Onisko to approve Ordinance No. 1995-1022 as presented. Passed.

3. Jail Outsourcing to Nisqually Correctional Facility – Presented by Police Chief Carole Beason

Police Chief Beason reviewed a potential agreement for jail bed space at Nisqually Correctional Facility. Discussion followed. No public comment.

A motion was made by Councilmember Peterson and seconded by Mayor Onisko to approve the Nisqually Correctional Facility Contract as presented. Passed.

4. Alternative Response Team Grant Acceptance – Presented by City Manager Jeff Niten

City Manager Niten discussed Senate Bill 5693 and the acceptance of an alternative response grant for a Designated Crisis Responder (DCR) to work within the Shelton Police Department. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to waive the City Council's protocol of the three-touch rule and authorized the City Manager to sign and execute the contract with the Association of Washington Cities to fund a DCR in Shelton. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- City road crew response during inclement weather
- Holiday Magic Christmas events
- 2023 department goals and work programs

EXECUTIVE SESSION (30 minutes)

At 7:03 p.m., Deputy Mayor Schmit recessed the City Council meeting for 30 minutes to allow for an executive session to discuss the performance of a public employee as allowed by RCW 42.30.110(1)(g).

Deputy Mayor Schmit resumed the regular meeting at 7:33 p.m.

NEW ITEMS FOR DISCUSSION


None

ANNOUNCEMENT OF NEXT MEETING

City Council Meeting – December 20, 2022 will be cancelled unless there is an immediate need.

MEETING ADJOURN

Deputy Mayor Schmit adjourned the meeting at 7:36 p.m.



Deputy Mayor Joe Schmit
Mayor Eric Onisko



City Clerk Donna Nault